



**APPENDIX A**

**Board of Education School District No. 53  
Professional Development - Form of Intention**

Date \_\_\_\_\_

<b>Name</b>	
<b>Conference/Visitation Name</b>	
<b>Brief Explanation on how this Activity Relates to Trustee Roles and Responsibilities:</b>	
<b>Location</b>	<b>Dates</b>
<b>Projected Expenses</b>	
Travel	\$ _____
Registration	_____
Accommodation	_____
Meals	_____
Other	_____
Total Expenses Projected	\$ <u>_____</u>
<u>Note: This is only an estimation of expenses</u>	
<b>Approved</b> _____ Casey Brouwer Board Chair	

*Please forward a copy to Rosalie Sonsalla and Casey Brouwer. Thank You.*