



Work Experience Evaluation Checklist

Student Name: _____ Student Phone # _____

WEX 12A Clearance Letter				WEX 12 B Clearance Letter			
Employer Contacts				Employer Contacts			
BEFORE Work Placement			WHITE	BEFORE Work Placement			WHITE
Student Responsibilities			/1	Student Responsibilities			/1
Resume (MyBlueprint)			/1	Update Resume			/1
Cover Letter (MyBlueprint)			/1	Update Cover Letter			/1
Job Interview Assignment			/1	WorkSafe Hazard Recognition			/1
Career Quizzes			/1	Learning Style Quizzes			/1
Worksafe BC – H&S Knowledge			/1	WorkSafe BC You and Working World			/1
Working in BC- Legal Rights and Responsibilities			/1	WorkSafe BC Search the Regulation			/1
Employer Job Interview Feedback			/1	Employer Job Interview Feedback			/1
Legal Agreement			/2	Legal Agreement			/2
In-Term Total			/10	In-Term Total			/10
DURING Work Placement			GREEN	DURING Work Placement			GREEN
Confidentiality Agreement			/1	Confidentiality Agreement			/1
Work Safety Information			/2	Work Safety Information			/2
Worksite Orientation			/1	Worksite Orientation			/1
Student Training Plan			/1	Student Training Plan			/1
Mid-term Reflection			/10	Mid-term Reflection			/10
Assignments Total			/15	Assignments Total			/15
Mid Term Record of Hours			/40	Mid Term Record of Hours			/40
Mid Term			/65	Mid Term Total			/65
AFTER Work Placement			BLUE	AFTER Work Placement			BLUE
Student Self Evaluation			/5	Student Self Evaluation			/5
Employer Feedback			/5	Employer Feedback			/5
Final Reflection Report			/10	Reflection Report			/10
Thank You Card (See Ms. Schori)			/5	Thank You Card (See Ms Vrabel)			/5
Assignments Total			/25	Assignments Total			/25
Total Hours for Placement			/60	Total Hours for Placement			/60
FINAL MARK			/150	FINAL MARK			/150