

School District No. 53 (Okanagan Similkameen)
Job Description

JOB TITLE: SPEECH LANGUAGE ASSISTANT

JOB NUMBER: 123

RESPONSIBLE TO: District Principal of Student Support Services

JOB SUMMARY: Under the supervision of the district principal of special services and the guidance of the speech language pathologists (SLP), the speech language assistant (SLA) provides support to students with diverse needs.

ILLUSTRATIVE EXAMPLES OF JOB DUTIES AND RESPONSIBILITIES:

1. prepare materials and resources, program and operate communication equipment, and deliver speech language therapy for students under the supervision of the SLP;
2. monitor student progress through the collection of objective data as requested;
3. participate in job-related training and staff development;
4. communicate positively and effectively, and interact as a collaborative and consultative team member;
5. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual and WorkSafeBC regulations;
6. maintain confidentiality; and
7. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. grade 12 plus completion of approved SLA diploma;
2. two years experience, obtained within the last three years, working as a SLA;
3. ability to be flexible and work with minimal supervision;
4. demonstrated computer literacy skills;
5. ability to take direction from the supervisor and work as part of a team;
6. effective communication skills in verbal, written and electronic format;
7. strong problem-solving and organizational skills; and
8. physical ability to perform all aspects of the position.

Rev September 1, 2022

Note: Clear criminal record checks are required prior to employment with the District.