SCHOOL DISTRICT NO. 53 (Okanagan Similkameen)

POSITION VACANCY

November 26, 2026

POSTING NO. C72-2026/27 **- REPOSTED -**	**EARLY CHILDHOOD EDUCATOR** – 12.5 hours per week – temporary **STRONG START FACILITATOR** – 20 hours per week – temporary Plus 0.5 temporary Consult hours per week Commencing January 4, 2027 to February 27, 2027 or return of incumbent, not to exceed June 29, 2027 On days when school is in session
LOCATION:	Osoyoos Elementary School
CLOSING DATE:	December 3, 2026 at 1:00 pm It is the **responsibility of the applicant** to ensure their application is received at the School Board Office by the closing date.
WAGE:	Early Childhood Educator – Job 136 – pay grade I per Collective Agreement Strong Start Facilitator – Job 135 – pay grade H per Collective Agreement
DUTIES AND REQUIRED QUALIFICATIONS:	Per attached job descriptions

Please forward application to employment@sd53.bc.ca **OR** fax 250-498-4070

INTERNAL APPLICANTS: If applying for a position different from the one you currently hold include information to demonstrate how your skills/education/experience correspond to the job description qualifications and provide relevant documentation.

EXTERNAL APPLICANTS: Information can be found at https://www.sd53.bc.ca/apps/pages/ApplicationGuidelines

Distribution: all sites (for immediate posting) and CUPE Local 523

Okanagan Similkameen School District No. 53
Job Description

JOB TITLE: **Early Childhood Educator**

JOB NUMBER: 136

RESPONSIBLE TO: Principal or Designate

JOB SUMMARY: Under the supervision of the principal or designate, the early childhood educator works collaboratively in the classroom with, and under the guidance of, the classroom teacher in implementing the seamless day for kindergarten and primary students.

JOB DUTIES AND RESPONSIBILITIES:

1. collaboratively support, plan and deliver early learning activities in the classroom;
2. create an environment that fosters the seamless transition between before/after school care and the kindergarten/primary classroom;
3. may work directly with students to provide a wide range of academic assistance, monitoring behaviour, and facilitating integration in the classroom and school environment;
4. plan, coordinate and facilitate before/after school care program for students;
5. assist in budget preparation and purchase and maintenance of supplies and resources;
6. maintain daily, monthly and quarterly statistics and reports;
7. attend district, community, regional and provincial meetings as requested;
8. participate in job-related training and staff development;
9. communicate positively and effectively, and interact as a collaborative and consultative team member;
10. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual and WorkSafeBC regulations;
11. maintain confidentiality; and
12. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. grade 12 or equivalent, plus a current early childhood education (ECE) certificate and emergency childcare first aid certificate;
2. two years experience, obtained within the last three years, as an early childhood educator (in addition to experience acquired in obtaining the ECE certificate). Experience must include working in a licenced before/after school care;
3. experience creating, organizing, planning, implementing and budgeting for an early learning program;
4. experience in implementing quality play-based learning strategies to address literacy, numeracy, and social-emotional development;
5. ability to take direction from supervisor(s) and work as part of a team including district and school staff, parents, children, volunteers, professionals, and community members and to build positive professional relationships with parents and colleagues;
6. effective communication skills in verbal, written and electronic format;
7. strong problem-solving and organizational skills;
8. physical ability to perform all aspects of the position; and
9. such other qualifications, skills and abilities as may be required to meet curricular requirements in the kindergarten/primary classroom.

April 10, 2025

Note: Clear criminal record checks are required prior to employment with the district.

Okanagan Similkameen School District No. 53
Job Description

JOB TITLE: **STRONGSTART FACILITATOR**

JOB NUMBER: 135

RESPONSIBLE TO: Principal or Designate

JOB SUMMARY: Under the supervision of the principal or designate, the StrongStart Facilitator provides engaging, inclusive and developmentally appropriate early learning experiences for children from birth to five years of age and their families. The facilitator creates opportunities for participants to connect, learn and explore while fostering family engagement, incorporating Indigenous ways of knowing, and building strong community connections.

JOB DUTIES AND RESPONSIBILITIES:

1. plan, coordinate, facilitate and safely lead children and their families in play-centered activities that focus on learning experiences that support children's social, emotional, physical, cognitive, and language development and meets the goals of the BC Early Learning Framework;
2. ensure activities are inclusive, culturally responsive, and accessible to diverse families;
3. plan, purchase, prepare and serve healthy nutritious snacks;
4. connect and collaborate with community partners, early childhood agencies, schools, Indigenous communities, and health service providers, and assist families in accessing services, resources and supports;
5. build positive relationships with rural and remote families, increase awareness of the program, and share information and resources that support child development, early learning, and family well-being;
6. may work directly with students to provide a wide range of academic assistance, monitoring behaviour, and facilitating integration in the classroom and school environment;
7. assist in preparing and monitoring budgets, purchasing supplies and materials, and maintaining program resources and equipment;
8. maintain program statistics, records, reports, and documentation and knowledge of MyEducationBC ;
9. participate in job-related training and staff development which includes attending district, community, regional and provincial meetings as requested including special events and information sessions;
10. communicate positively and effectively, and interact as a collaborative and consultative team member;
11. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual and WorkSafeBC regulations;
12. maintain confidentiality; and
13. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. grade 12 or equivalent, plus a current early childhood education (ECE) certificate and an emergency childcare first aid certificate;
2. two years experience, obtained within the last three years, as an early childhood educator (in addition to experience acquired in obtaining the ECE certificate);
3. BC driver's licence;
4. ability follow directions and work collaboratively with district and school staff, parents, children, volunteers, professionals, and community members;
5. effective relationship-building skills and the ability to communicate clearly in verbal, written and electronic formats;
6. strong problem-solving and organizational skills; and
7. physical ability to perform all aspects of the position.

Note: Clear criminal record checks are required prior to employment with the district. Revised October 2026