



Okanagan Similkameen School District No. 53 Job Description

JOB TITLE: GROUNDS WORKER

JOB NUMBER: 309

RESPONSIBLE TO: Director of Facilities

JOB SUMMARY: Under the supervision of the director of facilities, the grounds worker maintains landscapes, fences, irrigation, and outdoor equipment.

JOB DUTIES AND RESPONSIBILITIES:

1. maintain and care for lawns, grounds, shrubs, trees, gardens, plants, parking areas and walkways;
2. operate grounds equipment such as trimmers, tractors, push and riding mowers;
3. installation and maintenance of irrigation, fencing and outdoor play and sports equipment;
4. deliver equipment and supplies;
5. maintain a clean worksite at all times;
6. initiate work orders for maintenance services and equipment repairs;
7. may be required to respond to emergency call-outs for repairs;
8. participate in job-related training and staff development;
9. communicate positively and effectively, and interact as a collaborative and consultative team member;
10. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual, WorkSafeBC regulations, and Motor Vehicle Act;
11. maintain confidentiality; and
12. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. Class 5 BC driver's licence and a safe driving record (driver abstract required);
2. six months laborer experience, obtained within the last four years, (including irrigation, lawn maintenance, and the operation of commercial mowers, trimmers and tractors);
3. ability to take direction from supervisor(s) and work as part of a team;
4. effective communication skills in verbal, written and electronic format;
5. strong problem-solving and organization skills; and
6. physical ability to perform all aspects of the position.