

Okanagan Similkameen School District No. 53

Job Description

JOB TITLE: PLUMBER

JOB NUMBER: 320

RESPONSIBLE TO: Director of Facilities

JOB SUMMARY: Under the supervision of the director of facilities, the plumber provides journeyman level skilled plumbing, heating and gas fitting services, and assists other trades as required.

JOB DUTIES AND RESPONSIBILITIES:

1. service, repair and maintain plumbing, gas fitting and heating systems;
2. liaise with and support to contractors regarding projects in consultation with supervisor;
3. request quotes from suppliers as directed by supervisor;
4. prioritize work assignments, order supplies/materials, recommend purchase of equipment and initiate work orders;
5. read and interpret blueprints and construction drawings;
6. determine appropriate methods and materials for timely and efficient project completion;
7. maintain records, forms and documents;
8. maintain a clean and safe work environment;
9. may be required to remove snow and ice, deliver/pick up mail, and respond to emergency call-outs for security and/or repairs;
10. participate in job-related training and staff development;
11. communicate positively and effectively, and interact as a collaborative and consultative team member;
12. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual, WorkSafeBC regulations and Motor Vehicle Act;
13. maintain confidentiality; and
14. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. certification as a plumber journeyman (as set out in the BC Industry Training Authority Act or equivalent inter-provincial technical qualifications) with a valid BC "A" or "B" Gas Fitters Certificate with electrical endorsement, backflow certification will be an asset;
2. BC Class 5 driver's licence and a safe driving record (driver abstract required);
3. thorough understanding of BC Building Code and Safety Standards;
4. working knowledge of other related maintenance and trades;
5. ability to take direction from supervisor(s) and work as part of a team;
6. effective communication skills in verbal, written and electronic format;
7. strong problem-solving and organization skills; and
8. physical ability to perform all aspects of the position.