



STUDENT EMERGENCY PROCEDURE PLAN

School Year: _____

School Attended: _____

INFORMATION AND PLAN WHILE IN THE CARE OF THE SCHOOL

Student Name: _____ Birth Date (Y.M.D.): _____

Parent or Guardian: _____ Home Phone: _____ Bus: _____

Emergency Contact: _____ Phone: _____

Physician: _____ Phone: _____

Potential Life threatening medical condition diagnosed as: _____

1. New Condition ☐ Yes ☐ No Date Condition Identified: _____

2. Describe the potential problem: _____

Location of medication: _____ Expiry Date: _____

PLAN WHILE IN THE CARE OF THE SCHOOL

The information for the school plan must be updated annually and when the child's condition changes.

The plan is updated by the student/parent in consultation with the family physician, and reviewed as needed with the appropriate school staff in consultation with the Public Health Nurse.

- Symptoms to watch for: _____
- Precautions in the classroom are: _____

Emergency Plan that school staff need to follow (step by step):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Appendix C

Standard Emergency Response Anaphylaxis	
1.	Give students auto-injector
2.	Call 9-1-1
3.	Call Parent/Guardian
4.	Give 2nd auto-injector within 10 - 15 minutes, or sooner, after dose given if symptoms have not improved.
5.	Child must be transported to hospital.

Medication Needed: ☐ Yes ☐ No Name of Medication: _____

If Yes "Request for Administration of Medication at School" form Parts A, B, & C **must** be filled out and provided to the school.

NOTE: Medical Alert training is recommended annually/biannually to school personnel.

INFORMATION REVIEW by parent/guardian (minimum annually)

1. _____
Date & Sign
2. _____
Date & Sign
3. _____
Date & Sign
4. _____
Date & Sign
5. _____
Date & Sign
6. _____
Date & Sign

The information on this form is collected under the authority of the School Act, sections 13 and 97. The information will be used for educational program purposes and when required, may be provided to health services or other support services as outlined in sections 97(20) of the School Act. The information collected on this form will be protected under the Freedom of Information and Protection of Privacy Act. Questions about the collection and use of this information should be directed to the principal of your school or to the Information and Privacy Coordinator.