

RESPONSE FORM

Policies are defined as *“the principles adopted by the Board of Education, which create a framework within which the Superintendent of Schools can discharge his/her duties (policies indicate what is wanted, why and to what extent).”*

Regulations *“provide the guidelines to put the policy into practice (indicate how, by whom, where, when and in what form actions are to be taken).”*

Because policy is what directs school and district administration, we invite you to share your thoughts with the Board of Education about policies that are currently being considered for approval or amendment by the Board.

Please take time to respond to the attached draft policy on the form below and return it to the District Office.

Name of Policy	Circulation Date
Contact Name	Phone Number/Email
Is the draft policy easily understood? If not, what suggestions would you make to improve its clarity?	
Do you have concerns with the draft policy? If so, what suggestions for change would you make?	
Do you have other comments regarding the draft policy?	
Signature	Date