



## Work Safety Information / Orientation / Employer Instructions

Five Questions to Discuss with your Employer:

1. Are there any risks or hazards I should be aware of in my job?

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2. Are there any health and safety procedures I should follow?

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3. What safety gear will I be expected to wear?

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4. When will I receive job safety training?

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5. If I get hurt, who is the first aid person?

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## Employer Instructions in Case of Injury

1. Students must report any injury, however slight, to his/her teacher supervisor as soon possible.
2. The employer should establish the nature of the injury. The employer should contact the Career Education Coordinator immediately
3. The employer should do on-site first aid if appropriate. The employer is expected to transport the student to hospital, if necessary. Indicate to the hospital staff that the injured student will be covered by Work Safe BC.
4. In accordance with District policy, a Work Safe BC Employer's Report of Injury or Occupational Disease (Form 7) must be filled out by the Career Secretary and submitted within 3 days.

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Student Signature

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Employer Sponsor Signature

Please Note: that for Work Experience Students, the School District will be listed as the student's employer on all Work Safe BC Forms. The name of the business will be used only in the blank asking for the location of where the injury occurred.