



Okanagan Similkameen School District No. 53

Job Description

JOB TITLE: PAINTER

JOB NO: 308

RESPONSIBLE TO: Director of Facilities

JOB SUMMARY: Under the supervision of the director of facilities, the painter provides journeyman level skilled painting services, and assists other trades as required.

JOB DUTIES AND RESPONSIBILITIES:

1. prepare and repair surfaces and apply wall finishes to interior and exterior of facilities and other structures;
2. read and interpret blueprints and construction drawings;
3. liaise with and support to contractors regarding projects in consultation with supervisor;
4. request quotes from suppliers as directed by supervisor;
5. prioritize work assignments, assist in the selection of colour schemes, order paint supplies/materials, recommend purchase of equipment and initiate work orders;
6. determine appropriate methods and materials for timely and efficient project completion;
7. maintain records, forms and documents;
8. maintain a clean and safe work environment;
9. may be required to remove snow and ice, deliver/pick up mail, and respond to emergency call-outs for security and/or repairs;
10. participate in job-related training and staff development;
11. communicate positively and effectively, and interact as a collaborative and consultative team member;
12. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual, WorkSafeBC regulations, Motor Vehicle Act, and Master Painters Institute standards;
13. maintain confidentiality; and
14. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. certification as painter and decorator journeyman (as set out in the BC Industry Training Authority Act or equivalent inter-provincial technical qualifications);
2. BC Class 5 driver's licence and a safe driving record (driver abstract required);
3. thorough understanding of Master Painters Institute standards;
4. working knowledge of other related maintenance and trades;
5. ability to take direction from supervisor(s) and work as part of a team;
6. effective communication skills in verbal, written and electronic format;
7. strong problem-solving and organization skills; and
8. physical ability to perform all aspects of the position.

Rev July 23, 2024

Note: Clear criminal record checks are required prior to employment with the district.