

School District No. 53 (Okanagan Similkameen)
Job Description

JOB TITLE: **GROUNDS WORKER**

JOB NUMBER: 309

RESPONSIBLE TO: Director of Facilities

JOB SUMMARY: Under the supervision of the director of facilities and the guidance of the leadhand, the grounds worker maintains landscapes, fences, irrigation, and outdoor equipment.

ILLUSTRATIVE EXAMPLES OF JOB DUTIES AND RESPONSIBILITIES:

1. maintain and care for lawns, grounds, shrubs, trees, gardens, plants, parking areas and walkways;
2. operate grounds equipment such as trimmers, tractors, push and riding mowers;
3. installation and maintenance of irrigation, fencing and outdoor play and sports equipment;
4. deliver equipment and supplies;
5. maintain a clean worksite at all times;
6. initiate work orders for maintenance services and equipment repairs;
7. may be required to respond to emergency call-outs for repairs;
8. keep current by participating in job-related training and staff development;
9. communicate positively and effectively, and interact as a collaborative and consultative team member;
10. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual, WorkSafeBC regulations, and Motor Vehicle Act;
11. maintain confidentiality; and
12. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. grade 10;
2. Class 5 BC driver's licence and a safe driving record (driver abstract required);
3. six months laborer experience, obtained within the last four years, (including irrigation, lawn maintenance, and the operation of commercial mowers, trimmers and tractors);
4. demonstrated ability to work as part of a team;
5. effective communication skills in verbal, written and electronic format;
6. strong problem-solving and organization skills; and
7. physical ability to perform all aspects of the position.

Rev July 2, 2010

Note: Clear criminal record checks are required prior to employment with the district.