

**School District No. 53 (Okanagan Similkameen)
Job Description**

JOB TITLE: SPEECH LANGUAGE ASSISTANT

JOB NUMBER: 123

RESPONSIBLE TO: District Principal of Student Support Services

JOB SUMMARY: Under the supervision of the district principal of special services and the guidance of the speech language pathologists (SLP), the speech language assistant (SLA) provides support to students with communication impairments.

ILLUSTRATIVE EXAMPLES OF JOB DUTIES AND RESPONSIBILITIES:

1. prepare materials and resources, and implement speech language therapy for students as outlined by the SLP;
2. program and operate specialized communication equipment;
3. monitor student progress through the collection of objective data as requested;
4. keep current by participating in job-related training and staff development;
5. communicate positively and effectively, and interact as a collaborative and consultative team member;
6. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual and WorkSafeBC regulations;
7. maintain confidentiality; and
8. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. grade 12 plus completion of approved SLA diploma;
2. demonstrated computer literacy skills;
3. demonstrated ability to work as part of a team;
4. effective communication skills in verbal, written and electronic format;
5. strong problem-solving and organizational skills; and
6. physical ability to perform all aspects of the position.