

**School District No. 53 (Okanagan Similkameen)
Job Description**

JOB TITLE: CROSSING GUARD

JOB NO: 103

RESPONSIBLE TO: Principal or Designate

JOB SUMMARY: Under the supervision of the principal or designate, the crossing guard ensures the safety of students in traffic areas.

ILLUSTRATIVE EXAMPLES OF JOB DUTIES AND RESPONSIBILITIES:

1. assist students safely across intersections, roadways, and parking areas;
2. monitor students and identify problems (such as safety and conduct) and, depending on severity, either resolve or report to principal;
3. assist in minor first aid care;
4. keep current by participating in job-related training and staff development;
5. communicate positively and effectively, and interact as a collaborative and consultative team member;
6. understand and act in accordance with school and district policies and procedures, district Health & Safety Manual and WorkSafeBC regulations;
7. maintain confidentiality; and
8. other duties as assigned.

REQUIRED QUALIFICATIONS:

1. grade 10;
2. three months experience working with children in a structured program or school setting;
3. demonstrated ability to work as part of a team;
4. effective communication skills in verbal, written and electronic format;
5. strong problem-solving and organizational skills; and
6. physical ability to perform all aspects of the position.

Rev July 2, 2010

Note: Clear criminal record checks are required prior to employment with the district.