

POLICY

SCHOOL DISTRICT NO. 53
(Okanagan Similkameen)

Out-of-Province/International/Exchange Students

Reference: F-1

Approved: June 25, 2008

ADMISSION OF OUT-OF-PROVINCE / INTERNATIONAL STUDENTS

The Board of Education may register students who do not ordinarily reside in the District or whose parent/guardian does not ordinarily reside in the District or province under the regulations as outlined.

REGULATION

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ADMISSION OF OUT OF PROVINCE/ INTERNATIONAL & EXCHANGE STUDENTS

A. Registration

The Superintendent has the sole responsibility to authorize the acceptance and registration of out of province/international students. These students must begin the registration process at the School Board Office.

B. Admission of Out of Province/International Students – With Fee

Requirements

Students who do not qualify for admission to School District schools, without fee, may apply for entry provided:

- A District Fee (established by the Board from time to time) is prepaid, prior to the start of the school term.
- The student possesses a valid Student Visa.
- Parents/guardians sign a declaration that:
 - The Board will not be responsible for travel arrangements nor medical expenses.
 - School and grade placement will be determined by the Superintendent of Schools and is dependent on space availability in the immediate and projected (2 years) future.
 - The student has a local guardian/sponsor for emergency purposes.
 - Age qualifications are met.
- Appropriate application forms provided by the District are completed.

English Proficiency

If the assessment indicates that a student requires English language help and this support is not available at the requested school, the District reserves the right to place the student in a school which has an appropriate program.

Enrolling Grade

The District will determine the grade placement of each student based on age, assessment results and previous school experiences. The District then reserves the right to place a student in the school with the most appropriate program with available space.

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Enrolment Procedures

A letter of permission for international students to enroll in a specific school will be issued to parents or the student and the receiving school once the requirements have been satisfied. Only after this letter of permission has been given may principals enroll an international student. Students may enroll only in the school specified in the letter.

Refunds

1. A 50% refund will be paid to students who withdraw prior to the start of their education program.
2. A 25% refund will be paid to students who withdraw anytime between the start of their education program and the end of the first month of their education program.
3. No refund will be paid to students who withdraw after the end of the first month of their education program, nor will a refund be paid to students who are removed from the program at any time due to a violation of school or program rules.
4. Students who are forced to withdraw from the program due to unforeseen circumstances, such as death in the immediate family or an illness, or other circumstances deemed valid by the District, shall receive a pro-rated refund of tuition fees upon submitting proof supporting their reasons to leave.

C. Admission of Exchange Students – Without Fee

International students requesting permission to enroll will be accepted without fee if they qualify under any of the following, subject to the age qualifications and availability of funding available from the Ministry of Education. The student will:

1. Possess a current Student Visa.
2. Be participating in a recognized, non-profit student exchange program such as programs operated by Rotary International.

D. Age Qualifications

Non-Canadian students who are 19 years of age or older are not eligible for involvement in any program other than continuing or adult education programs.

APPLICATION FORM

INTERNATIONAL STUDENT - REQUEST FOR ADMISSION
School District No. 53 (Okanagan Similkameen)
Box 1770, Oliver British Columbia, Canada, VOH ITO

Telephone: (250) 498-3481

Fax: (250) 485-0909

STUDENT NAME: _____
Surname Given Names

STUDENT'S BIRTHDATE: _____
Year Month Day

NATIONALITY _____

NAME(S) OF STUDENT'S PARENTS: _____
Please Print

MAILING ADDRESS: _____
Street

_____ City Home Country

TELEPHONE: _____ FAX: _____
Full Telephone Number (including international code) (Area Code) Number

NAME AND LOCATION OF LAST SCHOOL ATTENDED: _____

LIST ANY PHYSICAL, MEDICAL AND/OR LEARNING NEEDS WHICH THE SCHOOL SHOULD KNOW OF:

LIST ANY ALLERGIES: _____

SCHOOL YEAR AND/OR SEMESTER APPLIED FOR: _____ TO _____

STUDENT'S CURRENT GRADE LEVEL: GRADE: _____

ENGLISH AS A SECOND LANGUAGE SERVICES REQUIRED: YES NO

I AM AN EXCHANGE STUDENT WITH: _____ YES NO

School District No. 53 – Okanagan Similkameen

APPLICATION FORM

I HAVE READ AND UNDERSTAND THE POLICY REGARDING INTERNATIONAL / EXCHANGE STUDENTS ENTERING SCHOOLS IN SCHOOL DISTRICT NO. 53 AND AGREE TO THE TERMS LAID OUT IN THE POLICY

Signature of Person Completing the Application

Dated

Signature of Parent(s) of Student

Dated

CANADIAN RESIDENCE INFORMATION:

NAME OF GUARDIAN/SPONSOR _____

ADDRESS: _____

CITY: _____

Postal Code

(Area Code) Telephone

Alternate Telephone Number

INDEMNITY AUTHORIZATION

We agree that School District No. 53 is not responsible for travel, accommodation and medical expenses and arrangements. Furthermore, in the event of an emergency in which School District #53 incurs an expense, we agree to indemnify and hold School District #53 harmless from all manner of actions, suits, debts, loss, costs, claims or demands arising there from.

Signature of Parent/Guardian (Home Country)

Signature of Student

The fee for a school year (September to June) is subject to change annually. After a review of the student's education record, receipt of the fee and acceptance of the student by the Superintendent of Schools, a letter to the Canadian Immigration authorities will be issued.