

# SCHOOL DISTRICT NO. 53 COMPUTER & NETWORK ACCESS RELEASE FORM



As a condition of the opportunity to use the electronic data network at our schools, including the internet, I understand and agree with the following:

1. That access to network services on School District No. 53 Net is a privilege which may be revoked by School District No. 53 and administrators of School District No. 53 at any time for abusive conduct or violation of conditions of use. Abusive conduct includes, but is not limited to:
  - Purposefully transmitting, downloading, or accessing information where the message or its distribution would violate any applicable law or regulation. The information shall not pertain to the preparation, assembly, use, and/or distribution of explosives/weapons of all types nor shall such information be obscene, pornographic, abusive, discriminatory, violent, defamatory, racist (or derogatory concerning ethnic people), intimidating, involving gambling, or otherwise likely to be offensive;
  - Transmitting, downloading or accessing any of the above will result in discipline as reflected in district and/or school policies. Specifically, where violent, intimidating or explosives/weapons-related material is transmitted, downloaded or accessed, the Weapons, Violence and Intimidation Policy will apply;
  - Improperly accessing or misusing the files of other users;

School District No. 53 will be the sole arbiter of what constitutes abusive conduct. Disciplinary action may result, in addition to loss of network access/privileges.

2. School District No. 53 has the right to review any material stored on the network and to remove any material which, in its sole discretion, finds to be unlawful, obscene, pornographic, abusive, discriminatory, violent, defamatory, racist, intimidating, involving gambling, or otherwise objectionable. I hereby waive any right of privacy to any such material.
3. That all information and services contained on the School District No. 53 Net is placed there for general information purposes and is, in no way intended to refer to, or be applicable to, any specific person, case, or situation.
4. School District No. 53 will not be liable for any damages due to information gained and/or obtained by individual network users via use of School District No. 53 Net, including, without limitation, access to public networks.
5. School District No. 53 does not guarantee that School District No. 53 Net will be error-free or that service will not be interrupted. School District No. 53 will not be liable for any loss of data or other consequences if there is a malfunction of the network.
6. To abide by such rules and regulations or usage conditions regarding the District network as may be announced from time to time by the District including, without limitation, the Network Acceptable Use Policy, the current release of which is found on the back of this paper, and abide by updates of said policy.
7. In consideration for the privilege of using School District No. 53 Net, I hereby release the District and any institutions with which it is affiliated from any and all claims and damages of any nature arising from my use, or inability to use, School District No. 53 Net including, without limitation, the type of damages identified in number 4 and 5 above.

\_\_\_\_\_  
Signature of User (or Parent/Guardian)

User Type (please circle one)    SOSTU    CUPE    STUDENT    OTHER

\_\_\_\_\_  
Printed Name of User

\_\_\_\_\_  
Date

\_\_\_\_\_  
School / Site

\_\_\_\_\_  
Requested Password (for First Class e-mail)

**You will be set up with a School District No. 53 First Class e-mail address. Employees will receive their earning statement to this address.**

**OKANAGAN SIMILKAMEEN EDUCATIONAL NETWORK (School District No. 53 Net)**

**ACCEPTABLE USE POLICY**

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1. Use of School District No. 53 Net shall be solely for the purpose of facilitating the exchange of information in furtherance of education and research, and otherwise be consistent with the purposes and objectives of School District No. 53 (Okanagan Similkameen), and other members of School District No. 53 Net.
2. A School District No. 53 Net user shall not transmit any communication where the meaning of the message, or its transmission or distribution, would violate any applicable law or regulation. The transmission shall not be obscene, pornographic, abusive, discriminatory, violent, defamatory, racial, intimidating, gambling or otherwise likely to be offensive or objectionable to the recipients or recipients thereof.
3. A School District No. 53 Net user shall not download or access obscene, pornographic, abusive, discriminatory, violent, defamatory, racial, intimidating or otherwise likely to be offensive or objectionable material.
4. Users of School District No. 53 Net shall promote efficient use of the public networks to minimize, and avoid if possible, congestion of the networks and interference with the work of other network users. Further, users of School District No. 53 Net services shall respect the rights and property of others and shall not improperly access, misappropriate or misuse the information or files of other users.
5. School District No. 53 Net shall not be used for commercial or entrepreneurial purposes. Advertising of commercial or entrepreneurial offerings is forbidden.
6. Security on any computer system is a high priority. No one may use another individual's account without written permission from that individual. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to School District No. 53 Net.
7. Vandalism will result in cancellation of privileges and may result in further legal action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, internet or other networks connected to School District No. 53 Net. This includes, but is not limited to, the uploading or creation of computer viruses, spyware etc.
8. No downloading or sharing of copyrighted/unlicensed music, videos, images (any peer to peer sharing).
9. Any use of School District No. 53 Net that accesses sources beyond School District No. 53 Net itself shall conform to the Acceptable Use Policies of those other sources.
10. Interpretation, application, and modification of this Acceptable Use Policy shall be within the sole discretion of School District No. 53 (Okanagan Similkameen).

Questions about any issue arising under this Policy should be directed to School District No. 53 (Okanagan Similkameen), Superintendent of Schools.

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**TO ACCESS FIRST CLASS EMAIL:**

1. Go to [www.sd53.bc.ca](http://www.sd53.bc.ca)
2. Click "In House Mail (First Class)"
3. Click either:
  - a. "Client Log-in" if using a computer in the school district, or
  - b. "Web Log-in" if using a computer that does not have "First Class"
4. Enter user ID – usually your first initial plus the first seven letters of your surname, example John Smithson would be "jsmithso"
5. Enter your requested password as shown on the reverse page
6. You may need to change your password at this point to include letters and numbers
7. Log-in
8. Double click "Mailbox"

Completed by School Board Office Computer Technician:

Assigned e-mail address: \_\_\_\_\_ Date Assigned: \_\_\_\_\_

**Employees will receive their earnings statement to this address.**