



# Okanagan Similkameen Outreach School

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## SCHOOL PLAN 2009-2010

### **Mission Statement**

**To provide home learners high quality,  
flexible distributed learning  
in a positive, responsive environment.**

Principal      Ms. Barbra Paterson  
Vice Principal      Ms. Caroline Pennelli



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## Building the School Plan

January 2009	<ul style="list-style-type: none"> <li>Reviewed our School Plan with parents at our Parent Support Meeting</li> </ul>
February 2009	<ul style="list-style-type: none"> <li>Staff Meeting – group reviewed the School Plan</li> <li>Goals are still good but need tweaking</li> <li>Fern Bleiken joined us as an SPC member</li> </ul>
March 2009	<ul style="list-style-type: none"> <li>No meeting schedule; updated draft available for staff review</li> </ul>
April 2009	<ul style="list-style-type: none"> <li>Staff Meeting- group reviewed the School Plan 2008-2009</li> <li>Brainstormed goals and strategies/targets</li> <li>Rough draft 2008-2009 shared at parent meeting April 30, 2009</li> </ul>
May 2009	<ul style="list-style-type: none"> <li>Revised draft reviewed again at the next staff meeting</li> <li>Draft shared and discussed with Superintendent, Trustees, staff, and parent (district meeting, May 14th)</li> <li>Revised draft shared with parents as an attachment on NewsNotes</li> <li>Ongoing revisions</li> </ul>
June 2009	<ul style="list-style-type: none"> <li>Final copy to SBO</li> <li>Final copy shared to parents via NewsNotes and on the Outreach web site</li> </ul>

## School Plan Team

Teacher	Heather Lessard, Sharron Piazza, Jon Dowswell
Principal	Barbra Paterson
Parents	Fern Bleiken
Staff	Michele Matthews



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## **Goal 1**

To develop a Distributed Learning school based on quality, flexibility, and service for our students and parents.

### **Rationale**

Outreach is committed to meeting the needs of the Distributed Learning community by providing students and parents with the resources and support needed to plan and deliver quality educational programs reflective of the distance learning environment, individual needs, values and philosophies.

We want our program to be of the highest quality and believe that collaborating with parents on how best to meet the needs of our students is critical.

### **Objective 1.1**

To ensure resources provided by the district support Provincial Learning Outcomes and success for students.

Strategies	Indicators of Success	Completed/In progress
Curriculum review based on DL Standards section 7 & 8, selecting resources to meet PLOs and developing/adding to new courses	Annual review of elementary and secondary resources, including: En 8, 9, 10; Equine Studies, Ma 10,11, 12; Foods 8, 9, 12; Science 8, 9, 10; Planning 10.	Curriculum resources updated, including En 9 & 10, Equine 10, 11, 12, Foods 8, 9, 12, Science 8, 9, 10. Continued focus on Planning 10, Ma 10, 11, & 12, and languages; ongoing.
Create/revise Student Learning Plans annually to reflect new PLOs and student learning needs	Revised student learning plans	Student Learning Plans were revised and will continue to be updated to meet Ministry expectations.
Create course outlines to be included with resources	Course outlines are included with resource packages.	Ongoing; course outlines are included for elem. students in the SLP. Sec. course outlines continue to be created & are part of the course package.
Schedule semi-annual review of compliance audit.	Scheduled review for September and January.	Semi-annual review completed Sept. 2008 and Jan 2009; ongoing.
Question in the Satisfaction Survey to parents and students reflecting access to appropriate resources.	Positive results in the survey: survey (K-7 Student/Parent, 8-12 Parent, 8-12 Student) #8 - <i>Does your child (you) have access to the resources she/he needs to be a successful DL learner?</i>	<i>67% (31/46) of students and parents responded positively. 17% (8/46) did not respond to the question.</i>



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## Objective 1.2

To support student learning with a variety of methods

Strategies	Indicators of Success	Completed/In progress
Provide face-to-face instruction/lessons (French, literacy, art, health and exercise, dance, etc.) and, where appropriate, provide access to school, district, and /or community-based sponsored curricular and extra-curricular activities/events (eg clubs, sports teams)	NewsNotes informs students and families of additional activities and classes that they can participate in. The web site calendar and memos diarize times and dates.	NewsNotes are sent out weekly. Two six-week classroom sessions were offered (fall and spring); in addition weekly French classes offered. Throughout the year, numerous activities have been offered both within and out of the district. This is an ongoing strategy.
Provide timely student support online, face-to-face, phone, etc.	F2F tutorial sessions are offered during the week by teachers; online and email; notes on marked school work.	Ongoing, however, can be difficult at particular times of year when "swamped" with marking (prior to report cards etc.).
Provide opportunities that include using multiple modalities to address different student learning needs.	Students are offered courses in either paper based and/or digital formats. 30% of secondary courses are offered in both formats.	Students are consulted and then provided the appropriate format.
Consider student and provincial-level assessment data when planning for student individualized needs.	Utilize teacher formative assessment and the FSA results to construct individualized learning plan	Ongoing
Provide curricular resources to meet individual needs when possible.	Variety of curricular resources are available	Resources are developed and /or purchased throughout the year.
Provide additional tutorial support for provincially examinable subjects.	Calendar, memos showing additional times and support; also regular reminders of LearnNowBC, Discovery Ed Streaming and other online support.	Ongoing
Provide district-prescribed reading and writing assessment, scored using the BC Performance Standards in both fall and spring.	The WCRA (Reading Assessment) or PM Benchmarks and writing samples are given twice a year and scored using the BC Performance Standards.	Scheduled for fall and spring; ongoing.
Increase use of internet-based resources and programs e.g. Career Cruising (career exploration), Rosetta Stone (languages), WebCT, SuccessMaker, etc.	Increased number of students using RosettaStone successfully; students used Career Cruising to support learning in Planning 10 & Grad Transitions; all elem. students provided opportunity to use SuccessMaker online; several students took courses offered through WebCT online.	An increased number of students taking online languages (37 students). Three students took WebCT courses this year. 20 students took part in the SuccessMaker program.
Implement courses from new web-based "Moodle".	Students will take courses through Moodle.	Not done during 2008-09. In progress for 2009-2010.
Ensure that all students have the training to access appropriate computer programs and platforms.	Students are given a run through before accessing the WebCT and SuccessMaker courses. They feel confident using a variety of online resources	Ongoing
Students' learning is supported in a variety of methods.	Quest. #6 from MOE's survey (K-7 Student/Parent, 8-12 Parent, 8-12 Student): <i>Are you satisfied with the school's DL program choices available to your child?</i>	<i>70% ( 32/46) answered the question positively. 17% (8/46) gave no answer 13% (6/46) gave a negative response</i>



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## Goal 2

To enhance communication practices and processes with students, families, district and the community.

### **Rationale**

We believe that communication is the cornerstone of an effective DL program and critical to the success of students.

### **Objective 2.1**

Communication between students and teachers is ongoing and frequent.

Strategies	Indicators of Success	Completed/In progress
Student learning plans on file for all active students showing: <ul style="list-style-type: none"> <li>signed written agreement outlining roles and responsibilities of the parent/teacher</li> <li>registration, student consultation, and program planning support</li> <li>assessment of student's ability to succeed in a DL environment</li> </ul>	Student learning plans are on file for all active students, showing <ul style="list-style-type: none"> <li>signed written agreement outlining roles and responsibilities of the parent/teacher</li> <li>registration, student consultation, and program planning support</li> <li>assessment of student's ability to succeed in a DL environment</li> </ul>	This strategy was met this year. We will continue to utilize the same format, although updating as need be.
Weekly NewsNotes and monthly calendars to inform parents and students of activities (both community and school-based) and programs.	NewsNotes sent out on a weekly basis along with school calendar (revised regularly). Also 2-3 parent meetings are scheduled throughout the school year.	We have successfully met this strategy and will continue next school year.
DL teachers provide student support and feedback about student work to support learning.	Contact records, emails, and notes on marked school work.	Ongoing
Contact records kept of communication between staff, parent and student	Classroom/activity sign-in book	Ongoing
Provide sign-in books for parents and students indicating date and purpose for visit at each Outreach site	Classroom/activity sign-in book	Ongoing
Parents and students are encouraged to email questions regarding school work, program, concerns etc. to teachers.	Parents and students are provided with program information & expectations, and given the opportunity to ask questions.	Ongoing
Offer Elluminate sessions for Parent Meetings and educational support	Increase Elluminate communication and participation with both students and parents	Ongoing
Questions in the Satisfaction Survey to parents and students reflecting communication with their teachers.	Positive comments in the survey: survey (K-7 Student/Parent, 8-12 Parent, 8-12 student): #3 – <i>Does the school communicate effectively with you about your child, their progress and achievement.</i> #4 – <i>Does your child's teachers provide feedback on her/his work?</i> #11 – <i>Are you &amp; your child given the opportunity to provide feedback on her/his learning experience?</i>	#3 – 82% positive #4 – 74% positive 17% n/a #11- 61% positive 30/46 22% no answer



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## **Goal 3**

To ensure that Outreach teachers are given the Professional Development support to understand the Distributed Learning Standards, practices, and programs provided through our school.

### **Rationale**

As a Distributed Learning School we must comply with the Distributed Learning Standards and Contract. It is our responsibility to apprise our staff of the differences between the “bricks and mortar school” and DL pedagogy. We need to provide staff development focusing on developing a thorough understanding of both the content offered and the DL standards.

### **Objective 3.1**

To provide professional development to support our teachers’ understanding of Distributed Learning standards, practices, and programs.

Strategies	Indicators of Success	Completed/In progress
Pro-D training on programs such as Elluminate, WebCT, SuccessMaker, Rosetta Stone, etc. as needed.	Staff will have attended scheduled meetings, inservices, trainings, conferences etc. over the year	Training (WebCT, Rosetta Stone) was held at the beginning of the school year. Elluminate training session was held in November; also a session with Dal Little/WebCT.
Pro-D discussions on Distributed Learning standards and practices; regular review.	Staff will feel knowledgeable and confident with the DL Standards, practices, and programs	Discussions held at the beginning of the year, and at staff meetings throughout the year as required.
Provide staff with opportunities to attend DL meetings and conferences.	Staff will have attended scheduled meetings, inservices, trainings, conferences etc. over the year	Two staff members attended the VSS conference in April. Monthly Elluminate sessions are attended by Admin.
Keep staff informed of curriculum changes and innovative and/or new resources.	Staff informed throughout the year of curriculum changes and new resources (through discussion, emails, paper-based etc.).	Ongoing
Professional development training for “Moodle” to be set up for the 2009-2010 school year.	All staff will have had the opportunity to be involved in a Moodle inservice during the school year.	This was not done in 2008-2009. It will be scheduled for 2009-2010.
Continued opportunities for staff to learn about BCeSIS, funding, reporting, etc.	Mini-sessions through year to develop better understanding.	



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## Goal 4

To improve student success rates.

### Rationale

As educators, our goal for students is to help them achieve success. We believe that providing quality instruction, on-going support, timely feedback, regular communication, and effective resources will help students be committed to successfully completing courses. This will be done in conjunction with compliance of DL Standards.

### Objective 4.1

Continue to improve student success.

Strategies	Indicators of Success	Completed/In progress 08-09
Strategies used to improve success are all the previous objectives (1.1, 1.2, 2.1, 3.1) noted in this plan.	Students being successful, completing courses, and positive comments in the Outreach Satisfaction Survey.	Ongoing; we are awaiting results from the DL Satisfaction Survey when it is released by the Ministry.
Certificates will be given to all secondary students completing courses.	Certificates given to secondary students for course completion.	We have continued to give out course completion certificates to all those that complete courses.

### Indicator of Success

The following table tracks the number of courses that students have completed this year up to May 11, 2009

	Mathematics		Science		English		Social Studies		Electives		Enrollment
	2007/08	2008/09	2007/08	2008/09	2007/08	2008/09	2007/08	2008/09	2007/08	2008/09	May 2009
Grade 8	6	4	6	4	9	0	8	1	14	9	11
Grade 9	8	1	7	3	8	4	9	4	27	13	26
Grade 10	8	6	9	2	10	6	6	10	26	10	33
Grade 11	6	1	5	2	9	1	6	2	25	20	35
Grade 12	1	2	0	2	2	8	0	0	24	31	46

### Results from the Outreach Satisfaction Survey

The survey was sent out to 105 families in April 2008. We received 45 responses back. The following results tabulate the number of responses choosing *most of the time* or *all of the time*.

	2007-2008	2008-2009
#1. Are you satisfied with what your child is learning in school?	87% (39/45)	83% (38/46) 13% n/a
#2. Do you feel that your child has shown improvement in his/her course work this year?	80% (36/45)	72% (33/46) 19% (n/a)
#4. Do your child's teachers provide feedback on her/his work?	84% (38/45)	74% (34/46) 17% (n/a)