



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 53 (OKANAGAN SIMILKAMEEN)**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
HELD ON WEDNESDAY, SEPTEMBER 29, 2010
AT THE BOARD OF EDUCATION OFFICE, OLIVER BC**

PRESENT:

Trustees

Mrs. J. Harrington, Chairperson

Ms. D. Marten

Ms. M. Coates

Mr. S. Hancheroff

Mrs. T. Edwards

Superintendent

Mrs. J. McElgunn

Assistant Superintendent

Mr. J. Insley

Secretary-Treasurer

Ms. L. Minnabarriet

Manager of Finance

Mr. J. Pocher

Manager of Human Resources

Mrs. S. Trower

Director of Facilities

Mr. M. Van Aller

Recording Secretary

Ms. M. Bjerkan

Guests

4

Chair Harrington introduced and welcomed Secretary-Treasurer Minnabarriet to her first regular meeting with the district.

CALL TO ORDER

Chairperson Harrington called the meeting to order at 7:30 pm and welcomed those in attendance.

APPROVAL OF AGENDA

R10-068 MOTION: Edwards / Hancheroff

That the agenda for the September 29, 2010 regular meeting be approved with the following addition:

ERAC Activity Summary July 2009 to June 2010

CARRIED

MINUTES

R10-069 MOTION: Hancheroff / Edwards

That the minutes of the regular board meeting held on June 23, 2010 be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Nil

REPORT OF THE SUPERINTENDENT OF SCHOOLS**Enrollment Report – September 2010**

The Superintendent reported that secondary FTE has held steady from last year, however, there is a significant decrease at the elementary level. As a result of lower enrollment, there are now enough spaces to offer full day kindergarten in Osoyoos Elementary School; FDK is now implemented in all elementary schools throughout the district. It was noted that YouLearn.ca enrolment numbers will increase as the year progresses. A copy of the report is attached to and forms part of these minutes.

Class Size Report

The Superintendent reported to the board on the organization of classes throughout the district. The report will be sent to the Minister of Education as required under Sections 76.2 and 76.3 of the School Act. A copy is attached to and forms part of these minutes.

R10-070 MOTION: Marten / Edwards

That the Board verifies that the organization of classes in School District No. 53 (Okanagan Similkameen) is in compliance with the class size provisions of the School Act and is, in the opinion of the Superintendent of Education, appropriate for student learning.

CARRIED**Southern Okanagan Secondary School Capital Project Update**

District staff provided an update regarding the high school capital project and reported it is proceeding well.

Osoyoos Secondary School Field Trip – Quebec Immersion Excursion October 8 – 15, 2010 – Final Approval

District staff recommended final approval of the proposed Quebec Immersion Excursion field trip from October 8 to 15, 2010.

R10-071 MOTION: Edwards / Coates

That the Osoyoos Secondary School Quebec Immersion Excursion field trip planned for October 8 – 15, 2010 be approved.

CARRIED**Board/Authority Authorized Course – OSS Connections 12**

District staff provided an overview of the Board/Authority Authorized Course - OSS Connections 12 which supports skill development while encouraging students to become capable, connected, and contributing members of society. Staff recommended board approval and noted the course outline will then be submitted to the Ministry for approval.

R10-072 MOTION: Coates / Hancheroff

That Connections 12 be approved as a board/authority authorized course for Osoyoos Secondary School.

CARRIED**ERAC Activity Summary July 2009 to June 2010**

The Board received information on the software and technology savings provided through Educational Resource Acquisition Consortium (ERAC). As a member of ERAC, the district spent \$44,085 and saved \$87,813 between July 2009 and June 2010. The membership fee was \$1,500 last year.

COMMITTEE REPORTS

Management Committee Report

A copy of the September 15, 2010 Management Committee Report is attached to and forms part of these minutes.

Field Trip – SOSS Leadership Conference October 15 – 17, 2010 to Chewelah, WA

R10-073 **MOTION:** Marten / Edwards

That the Southern Okanagan Secondary School field trip for the Leadership conference in Chewelah, WA October 15 to 17, 2010 be approved.

CARRIED

Educational Materials from Canadian Centre for Child Protection

R10-074 **MOTION:** Hancheroff / Edwards

That the Canadian Centre for Child Protection educational materials be approved for distribution.

CARRIED

Traffic Concern at Okanagan Falls Elementary School – Letter in Support

R10-075 **MOTION:** Hancheroff / Marten

That a letter in support of the installation of two speed bumps in front of Okanagan Falls Elementary School be approved.

CARRIED

Proactive Violence Prevention Project – Letter in Support

R10-076 **MOTION:** Coates / Edwards

That a letter in support of the Proactive Violence Prevention Project be approved.

CARRIED

OTHER REPORTS

Nil

UNFINISHED BUSINESS

Nil

NEW BUSINESS

Audited Financial Statements for 2009/10 Fiscal Year

District staff provided an overview of the 2009/10 audited financial statements. The Board was also advised that the auditors were pleased with the controls in place and did not recommend any changes. A copy is attached to and forms part of these minutes. District staff was commended for their professionalism and assistance during the audit.

R10-077 MOTION: Hancheroff / Marten

That the 2009/10 internally restricted dollars be designated as presented.

CARRIED

R10-078 MOTION: Edwards / Coates

That the 2009/10 audited financial statements be adopted as presented.

CARRIED

Request for Change to Board Policy re Field Trips

The Board discussed a request from staff at Southern Okanagan Secondary School to consider unrestricting "rifle range" in the field trip policy to enable grades 11 and 12 PE students to attend the Sportsman Bowl for shooting and archery.

R10-079 MOTION: Marten / Hancheroff

That the request to unrestrict "rifle range" from restricted activities in Policy E-4 Field Trips be denied.

CARRIED

Policy A-2 Board Member Compensation – Final Draft

R10-080 MOTION: Marten / Coates

That changes to Policy A-2 Board Member Compensation be approved.

CARRIED

Policy A-4 Board Member Code of Conduct and Responsibilities – Final Draft

R10-081 MOTION: Hancheroff / Marten

That Policy A-4 Board Member Code of Conduct and Responsibilities be approved.

CARRIED

Penticton & District Community Resources Society Partnership Award

District staff presented Chair Harrington with this award received in June from the Penticton & District Community Resources Society in recognition of partnership work between the society and the district.

CORRESPONDENCE

Royal Canadian Mounted Police

The Board received a letter of thanks from the Vernon/North Okanagan RCMP detachment in recognition of the board's support of the RCMP Youth Academy.

QUESTION PERIOD

A question was asked regarding the impact of declining enrollment.
Clarification regarding enrollment projections.
Clarification regarding class size.
Questions regarding the BCeSIS challenges.
A question regarding policy change (archery).

NEXT MEETING

The next regular meeting will be held on October 27, 2010 at the Board of Education Office in Oliver at 7:30 pm.

ADJOURNMENT

The meeting adjourned at 8:47 pm.

ATTACHMENTS

Agenda
Enrollment Report – September 2010
Class Size Report
BAA – OSS Connections 12
Management Committee Report – September 15, 2010
Audited Financial Statements for 2009/10 Fiscal Year
Request to Change Board Policy E-r Field Trips
Policy A-2 Board Member Compensation
Policy A-3 Board Member Code of Conduct and Responsibilities

CERTIFIED CORRECT:



Chairperson of the Board



Secretary-Treasurer



**REPORT OF THE MANAGEMENT COMMITTEE MEETING
HELD AT THE SCHOOL BOARD OFFICE OLIVER, BC
ON WEDNESDAY, SEPTEMBER 15, 2010**

Present:

Superintendent of Schools
Secretary-Treasurer
Assistant Superintendent
Manager of Finance
Manager of Human Resources
Director of Facilities
Recording Secretary

Ms. J. Harrington
Ms. M. Coates
Mr. M. Petersen
Mr. S. Hancheroff
Ms. M. Tarr
Ms. T. Edwards
Mrs. J. McElgunn
Ms. L. Minnabarriet
Mr. J. Insley
Mr. J. Pocher
Mrs. S. Trower
Ms. M. Van Aller
Ms. M. Bjerkan

Chair Tarr called the meeting to order at 7:10 pm

1. Auditor's Review of Financial Statements for Fiscal Year 2009/10

Mr. James Pocher provided an overview of the financial statements for fiscal year 2009/2010. Mr. Chris Newton, senior manager from Omland Heal, Chartered Accountants reviewed the auditors' report and answered questions. Superintendent McElgunn thanked Mr. Pocher for his work on the financial statements.

2. Enrollment Report - Preliminary

Superintendent McElgunn reviewed preliminary enrolment numbers to date which indicate elementary numbers are down substantially. A copy of the enrolment report is attached to and forms part of these minutes. YouLearn.ca numbers will not be firm until the end of the month.

3. SOSS Field Trip – Leadership Conference October 15-17, 2010 for Final Approval

Assistant Superintendent Insley provided a brief overview of this field trip which has been finalized, and recommended final approval.

Recommendation: That the SOSS field trip for a leadership conference in Chewelah, WA October 15 to 17, 2010 be given final approval.

4. 2010 School Community Connections – Support Neighbourhood Learning Centres

Superintendent McElgunn reported on correspondence from School Community Connections regarding a joint funding submission by the district and Okanagan Falls Parks & Recreation, relating to the fitness and wellness centre in the Okanagan Falls School portable. The grant request was successful and a cheque will be issued shortly. A copy is attached to and forms part of these minutes.

5. School Planning Council Visits Spring 2011 (Update)

Superintendent McElgunn provided an updated schedule to reflect a time change for YouLearn.ca on Thursday, May 26, 2011 for 3:15 - 4:15 pm. A copy of the schedule is attached to and forms part of these minutes.

6. Canadian Centre for Child Protection – Education Materials for Approval

Superintendent McElgunn demonstrated materials from the Canadian Centre for Child Protection. They are requesting approval to distribute free educational materials consisting of a "Buddy System Grade One Teacher Kit", and "Zoe and Molly Internet safety" comic book. The goals of the program are to teach children the importance of having a buddy system and internet safety. A copy of the materials is attached to and forms part of these minutes.

Recommendation: That the Canadian Centre for Child Protection educational materials be approved for distribution.

7. Traffic Concerns at Okanagan Falls Elementary School

Trustee Hancheroff provided information regarding traffic concerns on Cedar Street in front of Okanagan Falls School. There is a suggestion for two speed bumps in front of the school. There is agreement from MLA Slater to take this to the next step but he also suggested letters of support from the groups involved, including the Board of Education. A letter in support of two speed bumps will be drafted and brought forward to the September 29, 2010 regular meeting for approval.

Recommendation: That the Board of Education write a letter in support of two speed bumps in front of Okanagan Falls School.

8. Correspondence – The Proactive Violence Prevention Project

Superintendent McElgunn reported on correspondence requesting the district's written endorsement of a project which recognizes and ends violence through two programs, "Self-help and support training" for victims of violence and an outreach program for men and teenaged boys, "ending the violence". They have also requested two male staff or board members attend a special men's dinner and meeting. Ms. McElgunn will send the information to the administrators at Cawston Primary and Similkameen Elementary Secondary Schools asking if there is interest. A letter in support of the project will be drafted and brought forward to the September 29, 2010 regular meeting for approval.

Recommendation: That the Board of Education write a letter in support of the Proactive Violence Prevention Project.

Secretary-Treasurer Minnabarriet was welcomed to her first meeting of the board.

The meeting adjourned at 8:07 pm

Respectfully submitted,

Marieze Tarr