

**School District No. 53 (Okanagan Similkameen)
Board of Education Regular Meeting**

**April 20, 2011
7:00 pm**

**School Board Office ANNEX
Oliver, BC**

A G E N D A

CALL TO ORDER

Mrs. June Harrington, Chair

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular Meeting – March 16, 2011

PRESENTATION

SOS Committee

BUSINESS ARISING FROM THE MINUTES

REPORT FROM ADMINISTRATION

Superintendent's Report

COMMITTEE REPORTS

Management Committee Report – April 6, 2011

OTHER REPORTS

BCSTA AGM

UNFINISHED BUSINESS

NEW BUSINESS

Tuc-el-Nuit Elementary School Consultation Process
2011/12 School Calendar
2011/12 Regular Board Meeting Schedule
2011/12 Budget

CORRESPONDENCE

QUESTION PERIOD

NEXT REGULAR MEETING: May 25, 2011 at the School Board Office in Oliver

ADJOURNMENT

/mb



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 53 (OKANAGAN SIMILKAMEEN)**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
HELD ON WEDNESDAY, MARCH 16, 2011
AT THE BOARD OF EDUCATION OFFICE, OLIVER BC**

PRESENT:

Trustees

Mrs. J. Harrington, Chairperson
Ms. D. Marten, Vice Chairperson
Ms. M. Coates
Mr. M. Petersen
Mr. S. Hancheroff
Mrs. T. Edwards
Ms. B. Young
Mr. J. Insley
Ms. L. Minnabarriet
Mr. J. Pocher
Mrs. S. Trower
Ms. M. Bjerkan
3
3

Superintendent
Assistant Superintendent
Secretary-Treasurer
Manager of Finance
Manager of Human Resources
Recording Secretary
Guests
Media

CALL TO ORDER

Chairperson Harrington called the meeting to order at 7:05 pm and welcomed those in attendance.

APPROVAL OF AGENDA

R11-033 MOTION: Petersen / Hancheroff

That the agenda for the March 16, 2011 regular meeting be approved.

CARRIED

MINUTES

R11-034 MOTION: Martens / Edwards

That the Minutes of the regular meeting held on February 23, 2011 be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Nil

REPORT FROM ADMINISTRATION

District staff report on various administration items.

Oliver Parks & Recreation Society: The Board received correspondence from the Oliver Parks and Recreation Society requesting participation on the Board of Directors. Trustee Edwards volunteered to be a member of the 2011 Board for the Oliver Parks & Recreation Society.

Enrollment Report: Comparison from February 2011 to September 2010 notes an overall increase of 12 FTE at the elementary level and a decrease of 45.5 FTE at the secondary level, with an overall decrease of 33.5 students. When combined with YouLearn.ca (continuing education and distance learning), the overall change is an increase of 52 students.

COMMITTEE REPORTS

Nil

OTHER REPORTS

Aboriginal Enhancement Agreement Committee meetings are progressing well. A final draft of the Agreement will be taken to the local Aboriginal communities and parents for a final review before signing off.

UNFINISHED BUSINESS

Nil

NEW BUSINESS

Tuc-el-Nuit Elementary School Consultation Process

Superintendent Young outlined a recommended process for public consultation meetings regarding the potential closure of Tuc-el-Nuit Elementary School.

RECOMMENDATIONS:

1. That the Board of Education move to adopt the process as provided for the consultation process at Tuc-el-Nuit Elementary School.
2. That the Board of Education provide direction to the Superintendent to ensure appropriate notices and advertisements, consistent with the District's School Closure Policy, are placed in the local media and website.
3. That the Board of Education provide direction to the Superintendent to ensure appropriate communication with PAC Chairs and staff of Tuc-el-Nuit and Oliver Elementary School outlining the opportunities for input and the consultation process and timeline.

R11-035 MOTION: Coates / Hancheroff

That the recommendation to adopt the process for the consultation process at Tuc-el-Nuit Elementary School as outlined be approved.

CARRIED

Budget Process

Secretary-Treasurer Minnabarriet provided an overview of estimated operating grants for the 2011/12 school year. The Budget Advisory Council will meet on April 20, 2011 to discuss the 2011/12 Operating Budget.

Request for Letter of Support from Town of Oliver

Chair Harrington advised more information is needed before the Board can make a decision to support the Town of Oliver's request to support the Osoyoos Indian Band's Expression of Interest for a correctional centre in the South Okanagan.

CORRESPONDENCE

Nil

QUESTION PERIOD

Nil

NEXT MEETING

The next regular meeting will be held on April 20, 2011 at the Board of Education Office in Oliver at 7:00 pm.

ADJOURNMENT

The meeting adjourned at 7:41 pm

ATTACHMENTS

Agenda
Enrollment Report – February 2011

CERTIFIED CORRECT:

Chairperson of the Board

Secretary-Treasurer

DRAFT

School District No. 53 (Okanagan Similkameen)

ENROLLMENT REPORT TO BOARD OF EDUCATION

	March 18, 2011	1701's Sept 2010	FTE	March 18, 2011	1701's Sept 2010	Head Count
Elementary	FTE	FTE	Variance	Head Count	Head Count	Variance
Cawston Primary	195.0000	195.0000	0.0000	195	195	0
Okanagan Falls Elementary	88.0000	93.0000	-5.0000	88	93	-5
Oliver Elementary	313.0000	305.0000	8.0000	313	305	8
Osoyoos Elementary	318.0000	316.0000	2.0000	318	316	2
Similkameen Elementary	156.0000	155.0000	1.0000	156	155	1
Tuc-el-Nuit Elementary	222.0000	219.0000	3.0000	222	219	3
Total Elementary	1292.0000	1283.0000	9.0000	1292	1283	9
Secondary	FTE	FTE	Variance	Head Count	Head Count	Variance
Osoyoos Secondary	260.3750	269.5000	-9.1250	263	269	-6
Similkameen Secondary	210.3750	233.0000	-22.6250	208	226	-18
Southern Okanagan Secondary	477.8750	491.6250	-13.7500	482	489	-7
Total Secondary	948.6250	994.1250	-45.5000	953	984	-31
District Sub Total	2240.6250	2277.1250	-36.5000	2245	2267	-22
YouLearn.ca-DL - Elementary	20.5000	19.5000	1.0000	21	20	1
YouLearn.ca-DL - Secondary	24.1250	22.2500	1.8750	95	71	24
YouLearn.ca-DL - Grad Adult/Sec Ungrad	9.0000	1.0000	8.0000	72	7	65
YouLearn.ca-CE - Grades 10-12	34.3175	8.3750	25.9425	214	40	174
YouLearn.ca-CE - Grad Adult & Secn Ung	54.3750	6.5000	47.8750	379	43	336
YouLearn.ca-ALT- Portage Keremeos	32.0000	32.0000	0.0000	32	32	0
Total District	2414.9425	2366.7500	48.1925	3058	2480	578



**REPORT OF THE MANAGEMENT COMMITTEE MEETING
HELD AT THE SCHOOL BOARD OFFICE OLIVER, BC
ON WEDNESDAY, APRIL 6, 2011**

Present:

Superintendent of Schools
Secretary-Treasurer
Assistant Superintendent
Manager of Finance
Director of Facilities
Recording Secretary

Ms. J. Harrington
Ms. D. Marten
Ms. M. Coates
Mr. M. Petersen
Mr. S. Hancheroff
Ms. M. Tarr
Ms. T. Edwards
Ms. B. Young
Ms. L. Minnabarriet
Mr. J. Insley
Mr. J. Pocher
Ms. M. Van Aller
Ms. M. Bjerkan

Chair Tarr called the meeting to order at 6:55 pm

1. SOSS Capital Project and Oliver Elementary School Updates

Trustees were informed that the SOSS project is progressing well and that the new portion of the school will be handed over for use in September 2011.

Trustees were also updated on the heating upgrades at Oliver Elementary School. Some classrooms have lost square footage due to the installation of heating system rooms, however all rooms still meet Ministry standards for size.

Trustees and staff will tour SOSS on May 11, 2011 at 6:00 pm.

2. 2011/12 School Calendar

Assistant Superintendent Insley circulated and reviewed the draft 2011/12 school calendar which is a new model for this district. The document incorporates several sources of information important to parents, contained in one double-sided page. The finalized calendar will be brought forward at the April 20, 2011 regular board meeting for approval. The Board determined that schools in the same bussing community must have the same early dismissal date and that interviews may be held on different dates.

3. 2011/12 Budget

Secretary-Treasurer Minnabarriet circulated and reviewed a memorandum regarding the 2011/12 budget. A copy is attached to and forms part of these minutes. District staff anticipates a surplus of between \$100,000 and \$200,000 from 2010/11 revenues.

4. 2011/12 Annual Facilities Grant Funding

Trustees were informed of a letter received from the Ministry confirming the 2011/12 annual facilities grant funding has been reinstated. School districts will be required to provide the Ministry with AFG project and spending plans prior to allocation of funds, as well as a schedule of operating or capital funding requirements for the period April 1, 2011 to March 31, 2012.

5. SPC Visits

Trustees were advised of two date changes for SPC visits and provided a revised schedule.

The meeting adjourned at 7:40 pm

Respectfully submitted,

Marieze Tarr

SCHOOL DISTRICT NO. 53
(Okanagan Similkameen)

BRIEFING NOTE

April 20, 2011

ISSUE:

Public consultation process for Tuc-el-Nuit Elementary School.

BACKGROUND:

Public forums were held in Okanagan Falls, Osoyoos, and Oliver in the spring of 2009 to discuss enrolment trends, facilities, and funding issues. In light of declining enrollment and uncertain future funding, the Board, in a proactive measure, directed staff to prepare a Five Year Capital Plan that would guide the Board in managing facilities in light of these two factors.

The Ministry of Education continued to inform districts of their intent to review funding protection. If funding protection was removed, School District No. 53 would have faced a funding reduction of over \$800,000, causing a very significant funding challenge. As a result of this possibility, in the fall of 2010, the Board continued to take a long term view of facilities and considered four recommendations, two of which would involve potential school closures (Osoyoos Secondary School and Tuc-el-Nuit Elementary School).

At the regular meeting of the Board of Education on January 26, 2011, the Board passed the motion to activate the Board's School Closure Policy with respect to Tuc-el-Nuit Elementary School, and to enter into the public consultation process.

On March 11, funding was allocated to districts. Of significant interest, was the announcement that funding protection would be maintained but that the Ministry would be reviewing this in the future. This funding allocation was presented to the Board at the March 16th regular meeting. It was noted that School District No. 53 was going to be receiving \$1,489,545 in funding protection due to declining enrolment. This means that the district will receive less in enrolment based funding but with funding protection, it is a status quo funding allotment for 2011-2012.

Following the March funding announcement, staff began the development of the budget, the allocation of staffing based on updated enrolment projections, and the analysis of the current funding challenge if funding protection was removed.

SCHOOL DISTRICT NO. 53
(Okanagan Similkameen)

RECOMMENDATION:

That the Board of Education withdraw from the consultation process for the possible closure of Tuc-el-Nuit Elementary School until such time that enrolment and/or funding significantly changes.

This recommendation is based on the following factors:

1. The district's funding is stable due to the continuation of funding protection;
2. The preliminary budget and staffing processes provide confidence in the district's ability to staff schools, maintain programs, and manage facilities with current funds;
3. Updated enrolment projections that include kindergarten registrations show a more favourable forecast for most schools.

If this recommendation is passed, the district will need to closely monitor school enrollment across the district. Should enrollment change significantly or funding protection be removed, the Board will need to revisit and update the Capital Plan for further discussions and considerations.

Respectfully submitted,

Beverly Young
Superintendent of Schools

DRAFT

**Regular (Public) Board Meeting Schedule
For 2011 – 2012**

*Note that all meetings will be held at the Board of Education Office
unless otherwise notified.*

**PUBLIC
Regular Meetings
7:00 pm**

September 28

October 26

November 23

December 14

January 25

February 22

March 14

April 18

May 23

June 20

SCHOOL DISTRICT NO. 53 (Okanagan Similkameen)
Secretary-Treasurer

Phone 498-3481 (114)

Fax 498-4070

Memorandum

To: Board of Education
From: Lynda Minnabarriet
Date: April 20, 2011
Re: **2011/12 Budget**

As advised at the March 16 Regular Meeting, 2011/12 funding has been announced and funding protection is confirmed for the upcoming year. District staff is currently reviewing the following:

- staffing formulas including principal, teacher and support staff;
- staffing decision making processes;
- 2008/09 to 2010/11 budget details and actual expenses;
- MyBudgetFile.com data entry.

Further information on the 2011/12 budget will be provided at the board meeting.

Lynda